

## Credit Control

*Small enough to care, large enough to cope!*

*Better Books : Better Business : Better Life!*

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### **HELPING PROTECT YOUR COMPANY CASH FLOW**

Cash flow is the life blood of smaller businesses – but chasing overdue bills is a time consuming nuisance that distracts you from running the company. Jolliffe's offers a complete credit control solution for your business.

### **A COMPREHENSIVE SERVICE**

We can manage credit control proceedings at all stages of the debt:

- Statements and reminder letters / emails
- Final reminder letters and phone calls
- Statutory demands
- Appointing a solicitor or collection agent to handle the case
- Overseeing County Court proceedings

### **CREDIT CONTROL ADVISE**

We can advise you on putting the right policies and procedures in place to stop client debts building up in the first place. Here are our top 5 credit control tips:

1. Consider whether you need to give credit at all
2. Don't make exceptions to your standard payment terms
3. Take trade references from new customers
4. Assign credit limits
5. When chasing debt, only deal with the decision maker

For information and advice regarding any of the above please contact us on

**T. 0845 258 1445    E. [info@jolliffes-accounting.co.uk](mailto:info@jolliffes-accounting.co.uk)**

Don't forget we offer all new customers a free, one hour, initial consultation.